

S.No.	Description	Quantity to be Purchased
Stationery Items		
1.	Paper Reams for Laser Printer (Brand Paper A.A/Double A) 80 Gm imported or equivalent 500 sheets.	50 Reams
2.	Ball Point Piano Point 0.8 mm or equivalent	30 Packets
3.	Uni ball eye fine 0.7 m/m ball Point (UB-157) or equivalent	01 Packet
4.	Dollar Pointer Softliner 0.3 or equivalent	02 Packets
5.	Original Toner for All in One (colour Printer with Scanner HP3110), HP or equivalent	01 Set
6.	File Board A 4 Size fine quality	500
7.	Note Sheet Pad 80 gm 50 sheets Imported A 4 Size	100
8.	Envelope SE 5 (fine quality)	10,000
9.	Stapler Pin (Dollar) or equivalent	100 Packets
10.	Stock (inward & outward) register No.8	02
11.	Binding Tape (fine quality) 02" size	06
12.	Cell Toshiba R6S Size AA 105V or equivalent)	01 box
13.	Mouse Pad (fine quality)	12
14.	Writing Draft Pad A-4 Size Imported	24
15.	Highlighter yellow Dollar or equivalent	24
General Items		
1.	Duster Falalen (Medium size fine quality)	24
2.	Duster Cotton (Medium size fine quality)	24
3.	Air Freshener 300 ml (Aseel) or equivalent	50
4.	Surf (100 grams) or equivalent	50
5.	Spray Mortien (400ml) or equivalent	36
6.	Mop with Steel Handle	06
7.	Broom 400 grams	12
8.	Broom Phool fine quality	06
9.	Soap Keeping Tray Plastic fine quality	06
10.	Extension Board (04 light Plugs with 05 meter lead wire)	02
11.	Water Glass Toyo Nasic or equivalent	24
12.	Water Jug fine quality	06
13.	Vim 450 grams or equivalent	25
IT Accessories		
1.	Latest Antivirus Software (Original) Licensed DVD / CD	04
2.	Computer Wireless N150 (D-Link) or equivalent (Wireless Network Card)	03
3.	Ms Office Microsoft 2016 or higher/ above (Original) Licensed DVD	02
4.	Window 7 (Original) or higher Licensed DVD 32/64 bit	02
5.	Mouse Dell or equivalent	12
6.	Key Board Dell or equivalent	06
7.	USB 32 GB hp or equivalent	06

Continued P/2